



## MERX E-Tendering Suite

A Complement to the Procurement Process



## Background & History

MERX has over 10 years of experience meeting the complex tendering needs of organizations including:

- **The Canadian Federal Government**
- **Most Canadian Provinces**
- **Private Sector companies**
- **Utilities, Crown Corporations and Not For Profit Organizations**
- **Municipal, Academic, Social and Healthcare organizations**

**Examples include:** SNC Lavalin, Greater Toronto Airports Authority, Aéroports de Montréal, Manitoba Hydro, Via Rail Canada, Ontario Lottery and Gaming Corporation



## Tendering Business Issues

### Strategic

- Management requires visibility and reporting throughout the process including reliable audit trails
- Transparency, fairness and efficiency is critical
- Value for money must be demonstrated by receiving quality, competitive bids
- External service providers require oversight to ensure procurement policies are being met



## Tendering Business Issues

### Practical

- Project advertising, document reproduction and distribution costs are climbing
- Addendum notification, delivery and tracking is time consuming
- Finding and evaluating new qualified vendors is critical
- Available internal resources are either at or beyond capacity due to growing portfolio or fiscal restraints



## MERX E-Tendering Suite



### MERX ENTERPRISE REPORTING

(for project managers, buyers, service providers & executives)

- Audit trail of the entire process
- Document Tracking
- Contractor/Supplier Statistics

#### ADVERTISE THE PROJECT

- Open or "By Invitation"
- Pre-qualify vendors through access to the MERX 50,000+ supplier database

#### MANAGE TENDER DOCUMENTS

- Distribution & tracking of documents, drawings & any addenda (Electronic, Paper, Fax CD/DVD, Courier)
- Electronic Plans Room

#### MANAGE SUPPLIERS

- Master lists for invited tenders
- Manage supplier attributes
- Supplier's intent (NDA, bid, site visit)
- Awards notification

#### MANAGE BID RECEIPT

- Bid Receiving Unit for electronic tracking of paper submissions
- Electronic Bid Submission (EBS)



## The MERX Enterprise Solution

### A Fully Integrated End-to-End Tendering Solution

- Buyer controls the business process and document management
- Tender "by invitation" or open to the MERX 50,000+ supplier database
- Project managers, buyers & management all gain visibility and reporting on the entire process
- Full support for distribution of Drawings & Specifications



## The MERX Enterprise Solution

### A Fully Integrated End-to-End Tendering Solution

- Fully detailed tracking and reporting at both the supplier & document levels
- Electronic Plans Room and Scanning services available
- Publish contract award notifications



## MERX Enterprise Reporting

### Procurement Management

- Distribution & validation of tender components & associated addenda
- Plan takers list
- Intent to bid/site visit communications
- Bidders list
- Awards

### Project Managers & Buyers

- Oversees own projects and projects of external service providers
- Tender document preview
- Key supplier activity
- Number of plan takers
- Bidders list
- Awards

### Executive Management

- Audit trail of the entire process
- Total number of projects broken down by dept., geography or service provider
- Supplier statistics (active, bidding, winning, geographical distribution)



## MERX Benefits Summary

- **Sustainable** solution that reduces or eliminates advertising, paper production and distribution costs
- Supports enforcement of corporate procurement policies
- Increases internal productivity by reducing or eliminating many administrative tasks



## MERX Benefits Summary

- Generates increased competition by suppliers
- Provides control and management insight over the tender process with real-time reporting
- Creates a complete audit trail that tracks both buyer & supplier activity



## Questions?

For more information on the Electronic Tendering or the MERX Private Tenders Service, please contact us:

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